

Note: Standing Items may not be required for every meeting i.e. ¼ or annual updates

	DATE 24.3.21	DATE 25.6.21	DATE 30.9.21	DATE 2.12.21	Development Session	Development Session	Development Session
Every meeting	Minutes Actions	Minutes Actions	Minutes Actions	Minutes Actions			
Apologies/Additional Attendees							
	FOR APPROVAL						
Standing Items	NSS 5 Year Plan NSS AOP/Remob Plan 21/22 Review of Risk Appetite Pub. Sector Equalities Duties Report [L Mac] Fraud Training (2 yearly)	NSS Annual Report and Accounts ARC Annual Report End of Year Performance Report Register of Interests					
Additional requests	SFI review per M McKirdy discussion						
Items removed/deferred							

FOR SCRUTINY						
Standing Items	Chair's Report CEO's report Finance Report Performance Report People Report D&S Report ARC update NSS Strategy Update	Chair's Report CEO's report Year end Standing Financial Instructions Fraud Report Finance Report Performance Report People Report D&S Report ARC update NSS Strategy Update Register of Interests Update on Sturrock Action Plan	Chair's Report CEO's report Finance Report Performance Report People Report D&S Report ARC update NSS Strategy Update Register of Interests Update on Sturrock Action Plan	Chair's Report CEO's report Finance Report Performance Report People Report D&S Report ARC update NSS Strategy Update Register of Interests		
Additional Requests	Cyber Security Excellence Centre (per DM Board 21.12.20) New Ways of Working (per Board 21.12.20)					
Items removed/deferred						
FOR INFORMATION ONLY						
Standing Items	NSS Policies Approved Mins all Governance Committees	NSS Policies Approved Mins all Governance Committees	NSS Policies Approved Mins all Governance Committees	NSS Policies Approved Mins all Governance Committees		
Additional Requests						

Items removed/deferred						
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Note: All Board Members to receive Fire Training on a 2-year cycle (last completed June 2019) and Fraud Training (last completely June 2019)

NOTE: Add Whistleblowing Annual Report from June 2022 per National Whistleblowing Standard requirements. LM 11.3.21

DRAFT