



# Good Practice

**Issue 147**

**May 2022**

## **GPs joining or leaving the practice – Notifying your NHS Board in Advance**

Please note that practices must notify their NHS Board in advance of GPs joining or withdrawing from the practice as Practitioner Services cannot make any changes without instruction from the NHS Board.

### **Important Dates**

#### **April 2022 Payment**

Medical Payment date for April: Friday 29<sup>th</sup> April 2022

Earliest date from when e-Statements may be available: Tuesday 26<sup>th</sup> April 2022

#### **May 2022 Payment**

Medical Payment date for May: Tuesday 31<sup>st</sup> May 2022

Earliest date from when e-Statements may be available: Thursday 26<sup>th</sup> May 2022

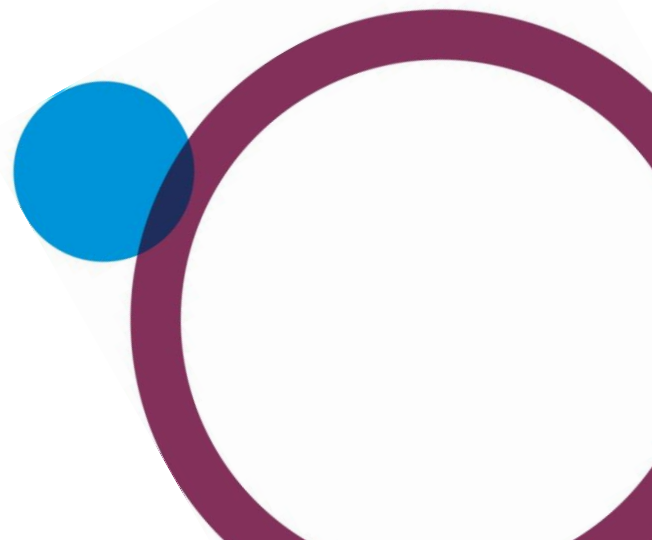


## Medical Payment Calendar 2022-23

The following schedule outlines the payment dates and earliest dates when e-Statements may be available for the 2022-23 financial year.

The schedule has been published on a separate page to allow you to print it off and retain it for future reference.

2022 23 Payment schedule			
Payment Date		Statement Date	
Friday	29/04/2022	Tuesday	26/04/2022
Tuesday	31/05/2022	Thursday	26/05/2022
Thursday	30/06/2022	Monday	27/06/2022
Friday	29/07/2022	Tuesday	26/07/2022
Wednesday	31/08/2022	Friday	26/08/2022
Friday	30/09/2022	Tuesday	27/09/2022
Monday	31/10/2022	Wednesday	26/10/2022
Wednesday	30/11/2022	Friday	25/11/2022
Friday	23/12/2022	Tuesday	20/12/2022
Tuesday	31/01/2023	Thursday	26/01/2023
Tuesday	28/02/2023	Thursday	23/02/2023
Friday	31/03/2023	Tuesday	28/03/2023





## PCA Circulars

**2022-02-23** PCA(M)(2022)01 – Special Public Holiday To Celebrate The Queen’s Platinum Jubilee

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)01.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)01.pdf)

**2022-03-01** PCA(M)(2022)02 – GP Premises Funding

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)02.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)02.pdf)

**2022-03-22** PCA(M)(2022)03 – Provision of Vaccinations

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)03.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)03.pdf)

**2022-03-22** PCA(M)(2022)04 – Universal Access Lateral Flow Device Test Kits – Dispensing Practices Covid-19 Test Kit Distribution Service – End Date For The Service

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)04.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)04.pdf)

**2022-03-28** PCA(M)(2022)05 – Update on Various Arrangements made for General Practice during the Covid-19 Pandemic

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)05.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)05.pdf)

**2022-03-31** PCA(M)(2022)06 – Update on the Statement of Financial Entitlements

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)06.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)06.pdf)

**2022-03-31** PCA(M)(2022)07 – Item of Service Fees for GP Practices Continuing to provide Vaccinations after 1st April 2022

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)07.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)07.pdf)

**2022-04-01** PCA(M)(2022)08 – No Cervix / No Further Recall Exclusions

[https://www.sehd.scot.nhs.uk/pca/PCA2022\(M\)08.pdf](https://www.sehd.scot.nhs.uk/pca/PCA2022(M)08.pdf)

**You can search all CMO circulars & historic circulars on:**

<http://www.publications.scot.nhs.uk/>





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Details of external events & seminars are provided as a free service to our General Medical Services audience.

### [The Lower Limb and Foot in Diabetes](#) | **Digital Learning**

These modules, which are available individually or as a package, provide a global resource covering the management of the lower limb and foot in diabetes.

### [Medical Take](#) | **Podcast series**

This free podcast series discusses clinical cases, non-technical factors and leadership.

### **Contact details for events**

#### **Steven Shanahan**

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Details of external events & seminars are provided as a free service to our General Medical Services audience.

### GP Wellbeing | Breathing for wellness

**Wednesday 4 May 19:30 to 20:45 – free for RCGP members, £10 for non-members** [Book here](#)

*Breathing is at the very centre of wellbeing and performance. However, many people lack the knowledge to utilise this true pillar of health. Andrew Ritchie, founder of Performance Breathworks, will take attendees through a few simple and highly effective breathing tools that can be very helpful to promote wellness. Open to all healthcare professionals.*

### Practice Staff | Confidentiality, GDPR and the practice

**Wednesday 22 June 13:30 to 16:00 - £25 per person**

[Book here](#)

*What does GDPR actually mean? Are you processing patient information correctly? Join RCGP Scotland and Dr Val McGarrell from Prima Linea for an online session for all non-clinical staff in GP Practices. This session will help you understand more about confidentiality legislation and what to do in everyday situations.*

### Practice Managers | Managing and leading your team and dealing with conflict

**Wednesday 16 November 13:30 to 16:00 - £25 per person**

[Book here](#)

*Dr Val McGarrell from Prima Linea returns for this online session specifically designed for Practice Managers. Learn more about your management style, leadership skills and how to deal with conflict in the workplace.*

### Contact details for events:

**Gillian Taylor**

RCGP Scotland Membership and Events Manager | RCGP Scotland

Royal College of General Practitioners 07388 388265 | [Gillian.Taylor@rcgp.org.uk](mailto:Gillian.Taylor@rcgp.org.uk)



## Regional office mailboxes

GP Practices should use the following regional office mailboxes for all queries and communications.

If possible, please try to avoid leaving voicemail messages on our phone extensions and instead send us an e-mail.

Each team routinely checks these mailboxes and we encourage you to keep a note of these handy for reference.

Please populate the 'Subject' with your Practice code and the content, eg signatory mandate, quarterly vaccination claim, etc.

If you are sending an e-mail other than from the practice e-mail account, can you please ensure your practice details are included in your e-mail signature at the foot of your e-mail to enable us to identify your practice.

### Patient Registration, Records & Mail Services

#### Aberdeen office

Registration: [nss.psd-gmsaberdeen@nhs.scot](mailto:nss.psd-gmsaberdeen@nhs.scot)

Records & Mail: [nss.psd-abrdn-med-recrds@nhs.scot](mailto:nss.psd-abrdn-med-recrds@nhs.scot)

#### Edinburgh office

All Health Records: [nss.psdrecords@nhs.scot](mailto:nss.psdrecords@nhs.scot)

Lothian & Borders Reg: [nss.psdedinburgh@nhs.scot](mailto:nss.psdedinburgh@nhs.scot)

Fife & Forth Valley Reg: [nss.psdife-fvalley@nhs.scot](mailto:nss.psdife-fvalley@nhs.scot)

#### Glasgow office

Glasgow: [nss.glasgow.registration@nhs.scot](mailto:nss.glasgow.registration@nhs.scot)

Argyll & Clyde: [nss.ac-registration@nhs.scot](mailto:nss.ac-registration@nhs.scot)

Ayrshire & Arran: [nss.aa-registration@nhs.scot](mailto:nss.aa-registration@nhs.scot)

Dumfries & Galloway: [nss.dg-registration@nhs.scot](mailto:nss.dg-registration@nhs.scot)

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Western Isles: [nss.wi-registration@nhs.scot](mailto:nss.wi-registration@nhs.scot)

Data Quality: [nss.ch-dataquality@nhs.scot](mailto:nss.ch-dataquality@nhs.scot)

### Good Practice Contact

Kenny Moorhouse (Editor)

NHS National Services Scotland

Practitioner Services

[nss.pcfs-qa-team@nhs.scot](mailto:nss.pcfs-qa-team@nhs.scot)

### Contractor Finance Services

#### Aberdeen office

All enquiries: [nss.psd-gppractices-aro@nhs.scot](mailto:nss.psd-gppractices-aro@nhs.scot)

GAC Submissions: [nss.ARO-GACs@nhs.scot](mailto:nss.ARO-GACs@nhs.scot)

NB NHS Tayside practices should continue to e-mail their local mailbox with local enhanced services data as per existing arrangements and use the above mailboxes for all other communication with the Aberdeen office.

#### Edinburgh office

All enquiries: [nss.psd-gppractices-ero@nhs.scot](mailto:nss.psd-gppractices-ero@nhs.scot)

GAC Submissions: [nss.ERO-GACs@nhs.scot](mailto:nss.ERO-GACs@nhs.scot)

#### Glasgow office

All enquiries: [nss.psd-gppractices-gro@nhs.scot](mailto:nss.psd-gppractices-gro@nhs.scot)

GAC Submissions: [nss.GRO-GACS@nhs.scot](mailto:nss.GRO-GACS@nhs.scot)

**Next Newsletter**

**Issue: 148**

**26<sup>th</sup> May 2022**