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Date: 14 June 2022  
Our ref: K: FOI/Ref: 2022-000085  
Direct Line: 0131 275 6807  
Email: [nss.pcf-foi@nhs.scot](mailto:nss.pcf-foi@nhs.scot)

Dear [REDACTED]

**Freedom of Information Reference: FOI-2022-000085 – Scottish Stoma Nurse Group & Public Health Scotland**

I refer to your freedom of information request that we received on 12 April 2022 requesting the following information. I can advise you that we have now completed the search of our records and can provide you with the following information:

1. Is the Scottish Stoma Nurse Group under the auspices of Public Health Scotland?

The Scottish Stoma Nurse Group was under the auspices of National Services Scotland (NSS) in terms of procurement review of the Stoma products. The group was established for the specific need to review a request from Scotland's Executive Nurse Directors (SEND).

2. If it is, could you provide the membership of this group and the dates when it has met since he 1st of January 2016?

Page 21 of the attached report A1 - National Stoma Quality Improvement SLWG (NSQIG) Final Report, provides the membership details of the National Stoma Quality Improvement SLWG (NSQIG).

Following a search of our records we can advise that this group met on the following dates since the 1<sup>st</sup> January 2016 (listed as appendices). Where we have located meeting papers these have been attached as appendices. Where we have been unable to locate any papers, these are marked with an asterisk (\*): Some of the documentation includes personal data of third parties, specifically, names of individuals which have not been released into the public domain on any previous FOIs or literature regarding this topic. Where this is the case, these names and contact details have been redacted in line with exception (Section 38 (1)(b)) of the FOISA.

A2 - 2016-11-17 – SSNG SGR SLWG Minutes

A3 - 2017-02-16 – SSNG SGR SLWG Minutes

A4 - 2017-04-20 – SSNG SGR SLWG Minutes



**Headquarters**

Gyle Square, 1 South Gyle Crescent, EDINBURGH EH12 9EB

Chairperson Keith Redpath  
Chief Executive Mary Morgan

A5 - 2017-06-15 – SSNG SGR SLWG Minutes  
A6 - 2017-09-07 – SSNG SGR SLWG Minutes  
A7 - 2017-10-12 – SSNG SGR SLWG Minutes  
A8 - 2018-02-12 – SSNG SGR SLWG Minutes  
A9 - 2018-03-23 – NSQIG SLWG T&F Minutes  
A10 - 2018-04-23 – NSQIG SLWG T&F Minutes  
A11 - 2018-05 – Data SG WBS V1  
A12 – 2018-05-03 – BHTA Meeting  
A13 - 2018-05-23 – NSQIG T&F SLWG Minutes  
2018-05-28 – NSQIG SLWG (\*)  
A14 - 2018-06-26 – NSQIG SLWG T&F Minutes  
A15 - 2018-07-23 – NSQIG SLWG T&F Actions Update  
A16 - 2018-08-17 – Data SG WBS V2  
2018-08-29 - NSQIG T&F SLWG DSG (\*)  
A17 - 2018-09-03 – Data SG WBS V3  
A18 - 2018-09-03 - NSQIG SLWG T&F Actions Update  
A19 – 2018-09-10 – NSQIG SLWG T&F Minutes  
A20 - 2018-10-05 – NSQIG BHTA Meeting Minute  
A21 - 2018-10-18 - Data SG WBS V5  
2018-10-10 – NSQIG SLWG T&F (\*)  
A22 - 2018-11-12 - Data SG WBS V5 Update 12.11.18  
A23 - 2018-11-19 - NSQIG SLWG T&F Minutes  
2018-12-11 – NSQIG BHTA (\*)  
A24 - 2019-01-11 – NSQIG FP Meeting Minutes  
A25 - 2019-02-14 – NSQIG Data SG Actions

3. Could you please supply the terms of reference/remit for this group?

The terms of reference for the group/aims of the group are outlined in the attached report A1 - National Stoma Quality Improvement SLWG (NSQIG) Final Report. See also Appendix A26 - (1a) Scottish Stoma Nurse Specialist Group ToRv2.0 am – approved version and A27 - Stoma Clinical Sub Group ToR v0.1

I trust you will find the information of assistance and if you require any further information please do not hesitate to contact me.

If you are unhappy with any aspect of how we have dealt with your request, you can make representations to us asking us to review the handling of your request. Please write to the

Head of Information and Cyber Security  
Digital and Security  
NHS National Services Scotland  
Headquarters  
Gyle Square  
1 South Gyle Crescent  
Edinburgh  
EH12 9EB

or at the email address [nss.foi@nhs.scot](mailto:nss.foi@nhs.scot) within 40 working days of the date of this correspondence.

If after a review you are still unhappy, you also have the right to apply to the Scottish Information Commissioner, who can be contacted at Kinburn Castle, St Andrews, Fife, KY16 9DS, or via their online application form.

If you have any queries about this letter, please contact me at the above address.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alan Davies', written in a cursive style.

Alan Davies  
Business Support Manager