



Ophthalmic Schedule Communications

August
paid September
2022

Welcome to the schedule communications, where you will find useful information and helpful tips

Access the schedule close dates and payment timescales [here](#)

Guidance for when a patient informs you that they want to change their name and/or sex when they choose to live in a changed gender

The patient will make this request through their General Practitioner (GP) service as they control changes to patient details on the Community Health Index (CHI).

The decision on when to change a patient's CHI will be decided following an agreed and managed process of transition often with no expectation for people to undergo gender reassignment before changing part or all their CHI details.

Once the patient informs you that their details on CHI have been amended then you must send us a Patient Detail Amendment form, ophthalmic [OP26](#) before submitting a claim with the patient's new details.

After we have changed our records, the details you enter when carrying out a patient search will match to the amended record in our system.

Special facial characteristics supplement – GOS(S)3 and GOS(S)4 NHS optical vouchers

We have implemented a change to eOphthalmic systems to allow for Special Facial Characteristics (SFC) to be claimed as detailed within [PCA2022\(O\)03](#), this change is with effect from 15/09/2022.

The instruction for claiming SFC on a digital payment claim form, practitioners should select the 'Small glasses' supplement box and for a paper claim form tick the 'Small glasses' supplement box and annotate the form with 'SFC'.

Program to digitize webforms

We are commencing the delivery of our Online Forms Project with a first phase that will digitise all forms over the next 18 months.

Digitising web forms will reduce time spent keying in information, will improve communications with the business teams over form submissions.

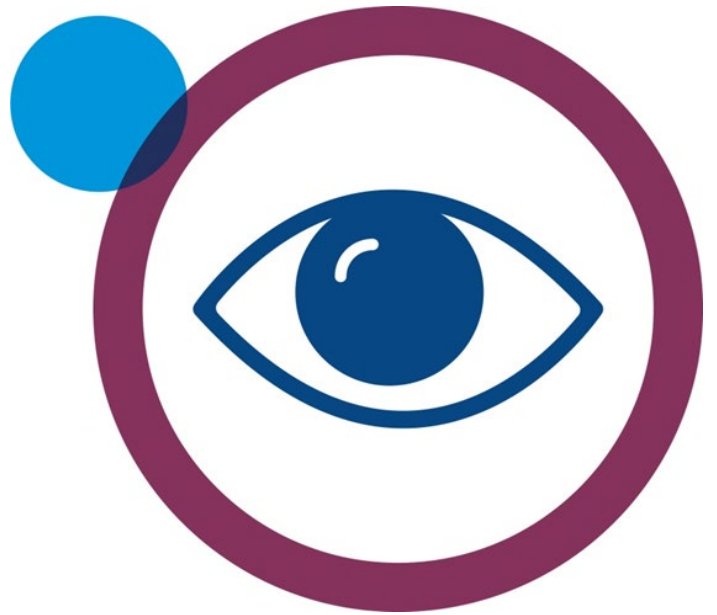
You will receive a link to register, authenticate and create a personal profile on Service Now when the forms are live. You will then be able to submit your forms digitally, saving time, and contributing towards reducing the carbon footprint by removing paper from this process.

The portal will include easily accessible online guidance to locate and complete the new forms that will include guidance notes and a demo video.

If you would like further information or support with this new approach, please contact: NSS.primarycare@nhs.scot

Continuing Professional Development (CPD)

It is anticipated that the next CPD allowance claims process (formerly known as CET) will run from Tuesday 20 September to Wednesday 30 November 2022 inclusive. Full details will be set out in a PCA circular from the Scottish Government which will be issued in due course via NHS Boards, so please ensure you regularly check the email account that your Health Board uses to communicate with you.



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Visit [Ophthalmic services page on the NSS website](#)

Visit [Scotland's national website for eye care services and eye health information – For the public For professionals](#)