



**National Stoma Quality Improvement Group (NSQIG): Task and Finish SLWG**

**Date: 23 March 2018**

**Venue: Meeting Room 3 NHS National Procurement, 2 Swinhill Avenue Canderside ML9 2QX 9.30 – 12.00**

Name	Title	Area
Craig Stewart	Associate Nurse Director & IJB Lead Nurse ( Project Chair )	NHS Ayrshire & Arran
Mhairi Hastings	Lead Nurse Community ( Deputy Chair )	NHS Dumfries & Galloway
Alice Macleod	Senior Nurse ( Project Manager )	NHS National Services :National Procurement
David Thomson	Primary care pharmacy lead representative	NHS Glasgow & Clyde
Graeme Bryson	Scottish Pharmacy Practice and Prescribing Advisors Association (SP <sub>3</sub> AA) Representative	NHS Glasgow & Clyde
Tracy McMeekin	Stoma Clinical Nurse Specialist: (Chair of Scottish Stoma Nurse Group)	NHS Ayrshire & Arran
Anne Haston	Stoma Advanced Nurse Practitioner	NHS Lothian
Carol Ryan	Colorectal Clinical Nurse Specialist	NHS Tayside
Karen Whatton	Senior Prescribing Support Nurse	NHS Fife
Billy Hislop	Procurement Category Manager	NHS National Services: National Procurement
<b>Apologies</b>		
Mark Potter	Colorectal Surgeon (Chair of Scottish Stoma Forum )	NHS Lothian
Cathie King	Stoma Clinical Nurse Specialist	NHS Highland

**These meeting notes reflect the salient points of discussion**

Agenda Item	Action Notes
<b>1</b>	CS opened the meeting with round table introductions and noted apologies above
<b>2</b>	Minutes and action points from meeting on 12.02.18 approved by SLWG : <b>Action: AM to remove draft and file as pdf approved version</b>
<b>3</b>	<b>Matters Arising</b>
<b>3.1</b>	<b>Declaration of Interest</b> Agreed version shared as hard copy is the adapted from ONS version from Effective Prescribing (EPP) DOI (ONS-EPP version previously circulated ) DOI to be a standing agenda item with members to update chair of any changes to DOI <b>Action: AM to circulate electronic copy of NSQIG DOI to SLWG to sign and return to A. MacLeod who will keep register for chair</b>
<b>3.2</b>	<b>Terms of Reference</b> Approved with minor amendments to name and titles <b>Action: AM to remove draft from approved version and file as pdf version</b>
<b>3.3</b>	<b>Project Plan</b> Approved by SLWG <b>Action : For SNDG to note via CS</b>
<b>3.4</b>	<b>SLWG name suggestions discussed.</b> SLWG agreed on name of group: National Stoma Quality Improvement SLWG (NSQIG) <b>Action : AM to update all documents with chosen name</b>
<b>4.0</b>	<b>Analyst Update</b> AM updated SLWG on progress to secure analyst. Meeting with ISD Pharmacy division organised by G Bryson to identify resources , costs and discussion of high level stoma analysis ( below): <ul style="list-style-type: none"> <li>Demographic / factor analysis: Factors associated with high use of stoma appliances / products.</li> <li>Key indicators - Analysis of variation of cost / cost per patient / usage by health board and by GP practices</li> <li>Develop reports similar to ONS showing high/long term usage of stoma products, by Health Board and by practice.</li> <li>Visualisation of data to look at variation and trend analysis of various stoma measures.</li> <li>Formulary development and compliance work – possibly following a similar process as SNF.</li> <li>Outcome / pathway analysis using linked prescribing and secondary care data / generating a minimum dataset.</li> </ul> Agreed resource confirmed by service manager: 0.4 WTE senior analyst, 0.05 WTE principle analysts to support the project from 2018/19. Analyst will attend SLWG to guide optimal data analysis process Formal progress of funding (£24,916) for analyst support from Procurement Transformation Programme (PTP) will be progressed by Martin Street Strategic Sourcing Director National Procurement.

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<b>5</b>	<p><b>Case Example of using analytics : National Oral Nutrition SLWG</b></p> <p>Barry Melia Senior Pharmacist NSS gave a presentation based on work from ONS group.            A variety of data can be extracted from ISD. Prescribing data via isd Prisms and PSI linked to CHI for patient level data            Discussion on benefits and pitfalls of data with ONS work: Data can be valuable if it answers questions with information to guide improvement: What do we want to know            Important to agree data indicators; cost per treated patient (cptp) , demographics, consensus on categorisation of products, development of quality indicators .            SLWG will be supported by analyst to help develop data indicators</p> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li><b>1. AM to circulate B Melia presentation to SLWG</b></li> <li><b>2. AM to ask band 7 analyst to run a stoma report across NHSS Boards as a baseline to develop analysis</b></li> </ol>
<b>6</b>	<p><b>Health Board Activity</b></p> <p>Wide discussion around current Health Board activity.            Health Boards have been conducting local stoma efficiency work with stoma formulary development, high cost patient reviews and product change to support efficiency. Some Boards have been met with challenges via local MSP due to process of product changes            Concerns expressed of potential duplication and change as result of potential national formulary or change associated with national SLWG objectives.            CS discussed importance of ensuring national group activity is complementary to local HB activity. Important to scope current activity , identify variation and make clear recommendations that would support quality and financial improvement.            MH suggested a workshop to agree future direction and development of project plan to support clear aims and tasks.            SLWG agreed that next meeting to be in workshop format</p> <p><b>Action: AM to secure meeting room for workshop from 1pm – 4.30 pm on 23.04.18</b></p>
<b>7</b>	<b>AOB</b>
<b>7.1</b>	<p><b>Stakeholder Engagement</b></p> <p><b>G.P</b></p> <p>CS is progressing G.P engagement and links to G.P national groups / networks. Suggested that G.P representative act as consultant advisor. G.P SLWG attendance sessions to be funded by NSS PTP (circa maximum of 8 sessions )</p>
<b>7.2</b>	<p><b>Director of Pharmacy Group</b></p> <p>GB suggested that the SLWG engage with Director of Pharmacy Group (DoP) to inform of group activity and governance</p> <p><b>Action: GB to send chair DoP contact. CS &amp; AM to draft communication to DoP to be tabled via GB</b></p>
<b>7.3</b>	<p><b>Service User Groups</b></p> <p>AH reported only 1 patient nomination from urology association.            Wide discussion of development of Health Board user groups and Industry groups via British Healthcare Trade Association(BHTA)</p> <p><b>Action : AM to develop &amp; circulate a template to scope and collate current health Board Ostomy user groups</b></p>
<b>8</b>	<p><b>Next Steps</b></p> <p>Workshop to be developed at next meeting to scope how SLWG progress project plan</p> <p><b>Action: AM to confirm meeting room availability and liaise with MH to plan session</b></p>
<b>9</b>	<b>Next Meeting : Workshop meeting April 23 2018 13.00 – 16.30 MR3 Canderside</b>

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**SLWG Meeting Actions: 23.03.18**

Agenda Item	Action	Responsible	Timeline	RAG
2	Remove draft from approved minutes 12.02.18 and file as pdf approved version	A Macleod	26.03.18	
3.1	Circulate electronic copy of NSQIG DOI to SLWG	A Macleod	26.03.18	
3.1	SLWG to sign and return to A. MacLeod who will keep register for chair	SLWG	06.04.18	
3.2	Remove draft from SLWG approved ToR and file as approved	A Macleod	26.03.18	
3.3	SDNDG to note SLWG approved Project plan	C Stewart		
3.4	Update all documents with SLWG approved name	A Macleod	26.03.18	
5.0	Circulate B Melia presentation to SLWG	A Macleod	06.04.18	
5.0	Liaise with analyst to run baseline report	A Macleod	06.04.18	
6.0	Secure meeting room for workshop from 1pm – 4.30 pm on 23.04.18	A Macleod	26.03.18	
7.2	Draft communication to DoP to be tabled via GB	C Stewart / A Macleod	13.04.18	
7.3	Develop & circulate a template to scope and collate current health Board Ostomy user groups	A Macleod	13.04.18	
Not complete	Pending	Complete		