



Dental Schedule Communications

Apr paid
May 2024

Welcome to the Schedule Communications where you will find all our latest news and useful information.

Access the schedule close dates and prior approval timescales [here](#)

May paid June cut-off date: Thursday 6 June 2024 at 5pm

Amendment No. 164 to the Statement of Dental Remuneration (SDR) – Enhanced Domiciliary Care Fees

[PCA\(D\)\(2024\)2](#) advises that Item 8- Domiciliary Visit and Recalled Attendance in Determination I has been amended to allow this item to be claimed by enhanced domiciliary care dentists per care home location visited. This can be claimed in addition to all required items of treatment and enhanced skills allowances.

This change is effective in [Amendment No. 164 to the SDR](#) from 1 May 2024.

Prior Approval

We have seen a substantial increase in the number of **breaches** of the NHS (GDS) Regulations in relation to Prior Approval, since the introduction of the new SDR in November 2023.

Practitioners should bear in mind that **any variation** to a course of treatment (resulting in either an increase **or decrease** in the value of the course of treatment) already approved, requires resubmission for Prior Approval, or it is a breach of the National Health Service (General Dental Services) (Scotland) Regulations 2010. Please note, the Regulations have not changed in this respect since 2010.

If the Regulations are not adhered to with regard to Prior Approval, and the treatment is undertaken, the practitioner may not be entitled to payment for that course of treatment.

We would direct practitioners to:

Paragraph 28 (Prior Approval of Care and Treatment), sub-paragraphs (3) to (5),

contained within:

SCHEDULE 1 (Terms of Service for Dentists), of the National Health Service (General Dental Services) (Scotland) Regulations 2010.

<https://www.legislation.gov.uk/ssi/2010/208/contents/made>

Reminder for Orthodontists

The Scottish Government have clarified that the item 32 fee is inclusive of all maintenance of the appliance during active treatment and item 1-(c) may not be claimed additionally by the same dentist for this purpose. A fee for unscheduled care in relation to a patient undergoing active orthodontic care and treatment under item 1-(c) may only be claimed by a contractor at another location (subject to the same dentist rule).

GP17-O forms should always be submitted as a referral. If Ortho Specialists are submitting GP17-1 to claim item 1-(c), then they need to submit the claim as “patient registered within practice” or “patient registered outwith practice”, and never as “registration/roll on”.

Checking Patient Registrations

If you are unsure whether a patient is registered at your practice, or you would like to know which dentist a patient is registered with within your practice, you can follow the steps below to run registration reports. These reports provide registration details for all patients registered within a practice.

The eSchedule contact for the practice can access the patients registered at the practice by choosing the option “Registrations Detail”

Online Reports

Treatment, payment and patient reporting

The following reports are available:

[Payment Schedule Reports](#)

[Remittance Advice](#)

[Account 7 General](#)

[Account 7 Commitment](#)

[Additional Payments and Recoveries](#)

[Allowances and Superannuation](#)

[Capitation and Continuing Care Payments](#)

[Capitation and Continuing Care Patient Information](#)

[Item of Service Payments](#)

[Item of Service Detail](#)

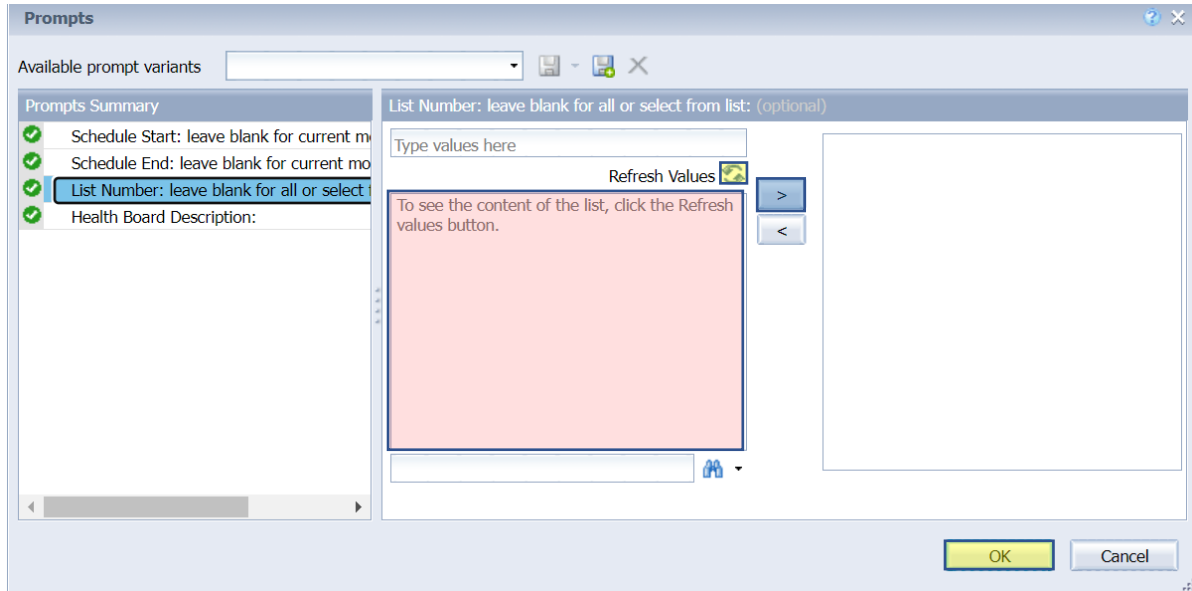
[Item of Service Adjustments](#)

[Registrations Summary](#)

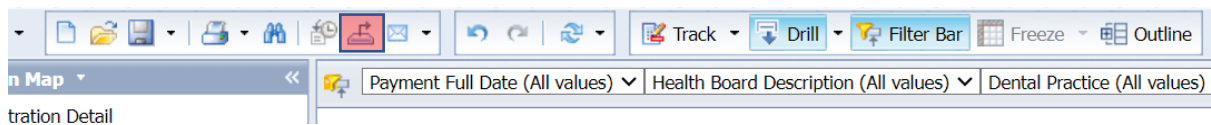
[Registrations Detail](#)

[Superannuation Cumulative](#)

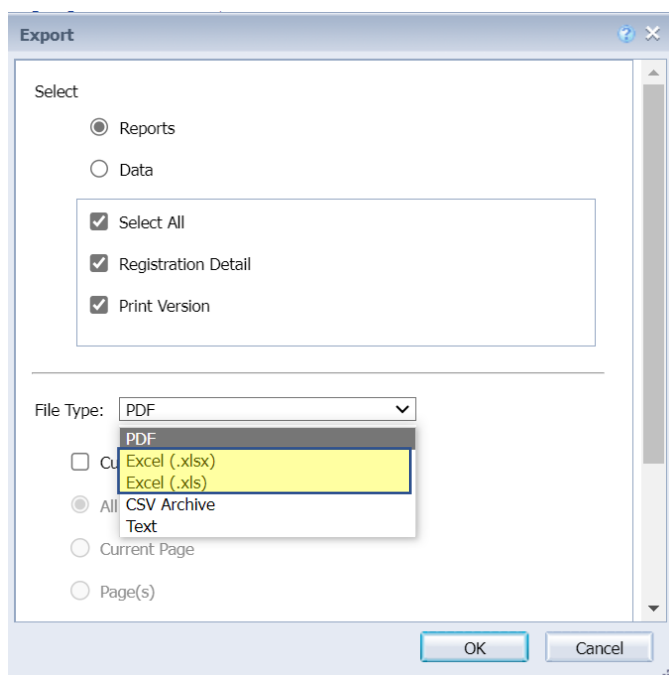
The following prompt will appear. Under List Number, press the “Refresh Values” button. This will show all the active and historical list numbers within the practice that the eSchedule contact has access to in the box highlighted in pink. Select the relevant values from the box and click the arrow pointing to the right. And finally select “OK”.



To export it, click the following option found on the top left corner.



You can choose to export them into an excel document, which will be editable.



Once you have exported these reports, you can search for names and/or dates of birth to doublecheck the registration of patients. This will allow dentists to access the up-to-date list of patients registered to them. The eSchedule contact will be able to have multiple list numbers on one report and will therefore be able to check which dentist a patient is registered with within the practice.

After exporting the report into excel, all the data will present on one tab. It will show the list of patients registered under each list number (see below). Therefore, when searching for a specific patient, please ensure that you check which list number they are registered under.

List number 00000
Name XX XX XX

Patient ID	Surname	Forename	CHI	Date of Birth	Sex	Postcode	Registration Type	Initial Registration Date	Period Start Date	Due to Reduce Date

List number 00000
Name XX XX XX

Patient ID	Surname	Forename	CHI	Date of Birth	Sex	Postcode	Registration Type	Initial Registration	Period Start Date	Due to Reduce Date

List number 00000
Name XX XX XX

Patient ID	Surname	Forename	CHI	Date of Birth	Sex	Postcode	Registration Type	Initial Registration	Period Start Date	Due to Reduce Date

Reminder: Please only send patient data from an NHS email

Please note that we cannot process any patient information received from a non-NHS email, and we also cannot send any patient details to a non-NHS email.

Practice staff distribution list

We are currently reviewing our communication processes and are looking to create an email distribution list of dental practice staff, including practice managers and administration staff who may find it useful to receive communications from us, including our [monthly schedule communications](#) as well as ad hoc relevant communications such as eDental system downtime notifications. We currently have an email distribution list of dentists who we send this information to however we are aware that this information may also be useful to other staff within the practice.

Please circulate this message within your practice and if you have any staff members who would like to be included in this distribution list, please ask them to email us at nss.psddental@nhs.scot

Please note this does not have to be an NHS.scot email account.

The last bridging payment

The 10% on IOS Bridging payment ended on 31 October 2023. In line with the [PCA](#), there will be a reconciliation exercise relating to the Bridging payment for treatment claims opened prior to 31 October 2023 but submitted after 31 October 2023. Therefore, any claims started prior to the 1 November 2023, and sent for payment before 31st May 2024, would receive the 10% uplift. Two manual payments to be made for this reconciliation; one was paid the February paid March 2024 schedule and another will be paid in the May paid June 2024 schedule.

Any payment due will be detailed on line 7 of the eSchedules Account 7 report.

Practitioner Services website

[Our website](#) is designed to help you find information that is useful to you. It is a useful tool for accessing information and guidance on important areas including [allowances, claims, and payments](#), [eSchedule reports](#), [schedule close dates](#), and [prior approval timescales](#).

We have also published guidance relating to the [Dental Reform](#), and have added a section to include [further clarification](#) on specific SDR items where clarification was provided by the Scottish Government following discussion with Dental Advisors and PSD. This page is continually updated, and we advise you to keep checking for any further clarifications.

If you have any suggestions for any improvements or changes to the information that is available to you, please email us at nss.psddental@nhs.scot



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