



Ophthalmic Schedule Communications

March paid
April 2025

Welcome to the schedule communications, where you will find useful information and helpful tips

Access the schedule close dates and payment timescales [here](#)

April paid May 2025 cut-off date: Sunday 11 May 2025 at 5pm

PCA(O)2025(02)

[PCA\(O\)2025\(02\)](#) provides an information on the following:

- Changes to GOS to support Independent Prescriber (IP) optometrists in managing more complex acute anterior eye conditions (Specialist services)
- CPD allowance claims and GOS mandatory training
- Tests, procedures and examinations not part of GOS
- Tax Credits and NHS optical voucher eligibility
- Disclosure (Scotland) Act 2020 implementation update
- Workforce Specialist Service

Managing user access to eOphthalmic

Adding payment location number

Existing users that require a new store's payment location number to be added to their account must ask the store staff or store manager to phone or email us to authorise its addition.

If emailing, the email must contain the username and a clear request to add the payment location number to the account. The email must also have a signature showing clearly who the requestor is and their place of work.

We cannot accept the requests directly from the account user.

Removing payment location number

The removal of a location number from a user account can be requested by the user or the store's staff or store's manager. Again, this can be a telephone call or email containing the username and a clear request to remove the payment location number. If emailing, the email must have a signature showing clearly who the requestor is and their place of work.

Requesting new user eOphthalmic account

Request a new user account to gain access to eOphthalmic by completing the relevant forms:

- username and password form;
- personal identification number (PIN) form, if required for submitting GOS claims;
- acceptable use policy form.

These forms can be found on this [page](#).

Closing an eOphthalmic account

Contact us with the username and request the account to be closed and details of the reason if it is not the account holder contacting us: NSS.psdophthalmic@nhs.scot

Helpdesk closure over Easter break

The Ophthalmic helpdesk will be closed on Friday 18 April and Monday 21 April 2025 for the Easter break. It will reopen at 8.30am on Tuesday 22 April 2025.

Telephone: 0345 034 2458 | email:
NSS.psdophthalmic@nhs.scot

Visit [Ophthalmic services page on the NSS website](#)

Visit [Scotland's national website for eyecare services and eye health information – For the public For professionals](#)

