

Chair's Brief

Vascular Task and Finish Group

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Monday 18th November 2024 14:00-16:00

Item	Title	Paper	Owner
1.	Welcome and Apologies	Verbal	AM
	<p>██████ to note apologies received</p> <p>(Chair to suggest rather than a round of introductions contributors introduce themselves when speaking)</p>		
2.	Review of Minutes from previous meeting on 29/10/24	VTF2024-10	AM
	Please ask the group to sign off the Minute from the meeting on 29/10/24		
3.	Review of actions from previous meeting	VTF2024-11	██████
	Please invite ████████ to review the actions from previous meeting and update on progress		
4.	Considerations for Target Operating Model 4.1 Requirements 4.2 Logistics	Presentation	PB
	<p><u>Ask of group:</u> To agree requirements and logistical considerations when deciding on a TOM</p> <p>Please invite Paul Blair to present to the group some considerations for the Target Operating Model. Please facilitate conversation following the presentation to support decisions to be made on the requirements and logistical considerations.</p>		



Chair
Chief Executive
Director

Keith Redpath
Mary Morgan
Susi Buchanan

NHS National Services Scotland is the common name
of the Common Services Agency for the Scottish Health
Service

5.	Interventional Radiology 5.1 How to make best use of resources 5.2 Training for vascular staff	Presentation	PB
	Please invite Paul Blair to present IR considerations around the Target Operating Model. These will be incorporated into final decision making when forming recommendations.		
6.	Summary, actions and next steps	Verbal	■/AM
	Andrew Murray or ■ to summarise the meeting actions and next steps, including any work that may be required to progress outside of the meeting.		
7.	Any Other Business	Verbal	AM
	Please invite the group to raise any other business.		
	Date, Time & Place of next meeting: Wednesday 11th December 2024, 15:00-17:00pm		