



# Dental Schedule Communications

July paid  
August  
2025

Welcome to the Schedule Communications where you will find all our latest news and useful information.

Access the schedule close dates and prior approval timescales [here](#)

August paid September 2025: TBC September 2025 at 5pm

## PCA(D)(2025)2: Quality Improvement (QI) Activity

[PCA\(D\)\(2025\)2](#) advises on the arrangements for the 2025-28 Quality Improvement (QI) cycle and includes details for the first project that is available to complete from 1st August 2025.

Relevant forms can be found on [our website](#).

## Periodontal assessment and treatment

### Incomplete Treatment

There is no item available in the SDR to claim a fee for incomplete periodontal assessment and treatment started under items 2-(c) [code B003] or 2-(d) [code B004].

Items 2-(c) and 2-(d) should be claimed only **once treatment has been completed** and is subject to the narrative conditions stated in the SDR.

However, if the patient fails to return to complete active treatment, as long as the narrative conditions to items 2-(c) or 2-(d) have been satisfied, including all the required periodontal assessment recordings and chartings which must be recorded detailed in the clinical records, then a claim under item 2-(c) or 2-(d) can be made.

A claim for any additional periodontal appointment supplement under item 2-(e) [code B005] is based on the reported BPE and/or any interdental bone loss. Any additional periodontal appointment supplement fee can only be claimed alongside items 2-(c) or 2-(d) and in the case of incomplete treatment, should only be made for any additional periodontal appointments completed.

For example, if the patient attends an initial periodontal assessment and treatment appointment with all the required recording and chartings being detailed in the clinical records, then has two further appointments arranged for active treatment but fails to attend the second of these additional appointments, then item 2-(c) / 2-(d) should be claimed along with one item 2-(e)

### Continuation Cases

In situations where periodontal assessment and treatment under items 2-(c) [code B003] or 2-(d) [code B004] has been started under one list number but is to be continued/completed under a second list number, the item should be claimed only under the second list number and only **once treatment has been completed** and is subject to the narrative conditions stated in the SDR. Any fee should then be divided between the list numbers that provided treatment as an internal matter within the practice.

Any additional periodontal appointment supplement claims should be made alongside the claim under items 2-(c) or 2-(d) and should be claimed under the second dentists list number only. Any fee should then be divided between the list numbers that provided treatment as an internal matter within the practice.

## Dentures

### Incomplete Treatment

In situations where a patient fails to return and a dentist is unable to complete their denture treatment, the dentist will be able to claim for that incomplete denture under items 7-(a) [code G002], 7-(b) [code G005] and 7-(c) [code G008] as detailed under section 7 of [the SDR](#).

Incomplete denture fee codes should only be used if a patient fails to return. It is not appropriate to use these fee codes in cases where a course of treatment has been started under one list number and continued under another list number (a continuation case).

The narrative in [the SDR](#) relating to incomplete dentures states:

*“Incomplete treatment fee for item 7-(a/b/c) can only be claimed after 2 complete calendar months since the patient last attended. Any appliances must be retained for at least 12 months after the date of payment and submitted to the CSA if requested.”*

### Continuation Cases

Where denture treatment has been started under one list number and continued/completed under a second list number, the denture should be claimed in full only once treatment is completed and by the **list number that completes the treatment**. Any fee should then be divided between the list numbers who provided treatment as an internal matter within the practice to reflect lab fees and treatment stages carried out by each dentist.

## Rent reimbursement - GP234 reminder

The deadline for the rent reimbursement for all four quarters of the financial year 2025/2026 has now passed.

If you have missed this deadline, you can still submit the form for part payment of 2025/2026 practice rental costs as follows:

- 31 August 2025 for quarters 3 and 4
- 30 November 2025 for quarter 4 only

**Please ensure you use the most up-to-date GP234 form, which you can find on our website: [Apply for rates and rental reimbursement | National Services Scotland](#)**

Part 3 of the form must be completed by the practitioner's accountant. The GP234 form must be stamped. If your accountant does not have a stamp, then a confirmation on headed paper would be acceptable. A business card would not be acceptable.

Please submit your application by email to: [nss.psd-dental-payments@nhs.scot](mailto:nss.psd-dental-payments@nhs.scot)

## Checking Patient Registrations

If you are unsure whether a patient is registered at your practice, or you would like to know which dentist a patient is registered within your practice, you can follow the steps below to run registration reports. These reports provide registration details for all patients registered within a practice.

**Please remember that this is the only way to accurately check if a patient is registered at your practice; your practice management system may not accurately reflect up-to-date registrations.**

The eSchedule contact for the practice can access the patients registered at the practice by choosing the report "Registrations Detail"

### Online Reports

Treatment, payment and patient reporting

The following reports are available:

Payment Schedule Reports

[Remittance Advice](#)

[Account 7 General](#)

[Account 7 Commitment](#)

[Additional Payments and Recoveries](#)

[Allowances and Superannuation](#)

[Item of Service Payments](#)

[Item of Service Detail](#)

[Item of Service Adjustments](#)

[Patient Information](#)

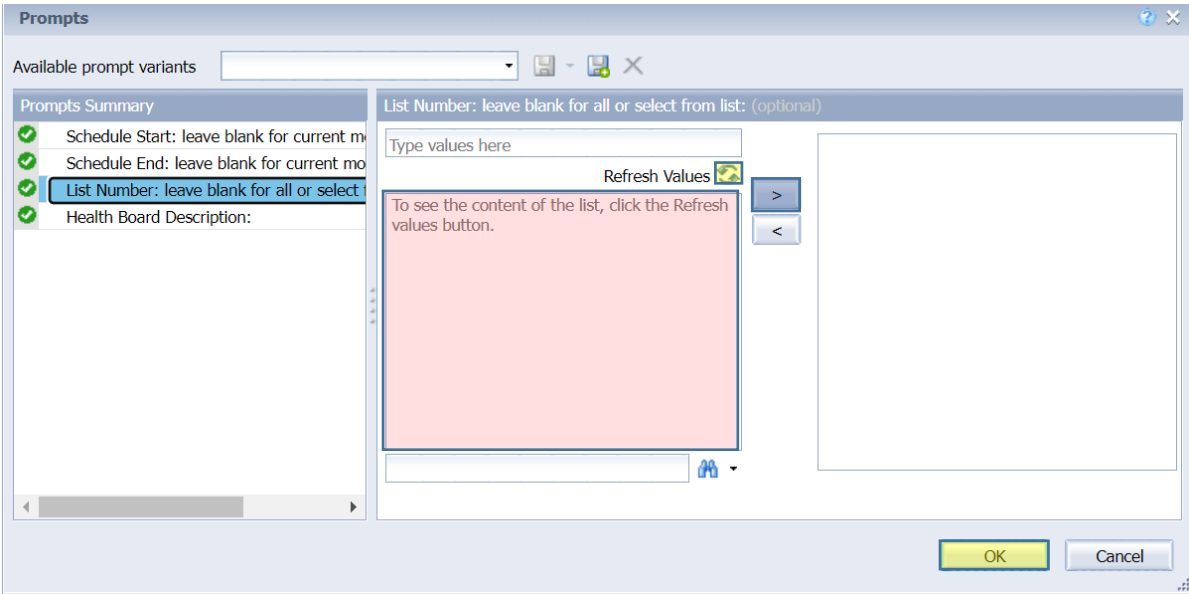
[Registrations Payment](#)

[Registrations Summary](#)

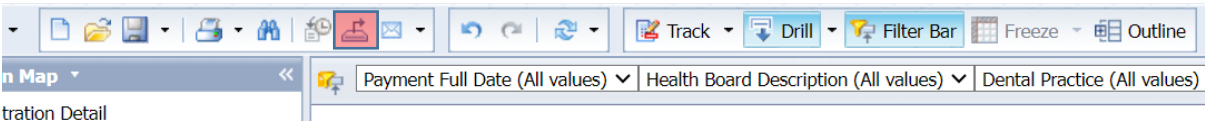
[Registrations Detail](#)

[Superannuation Cumulative](#)

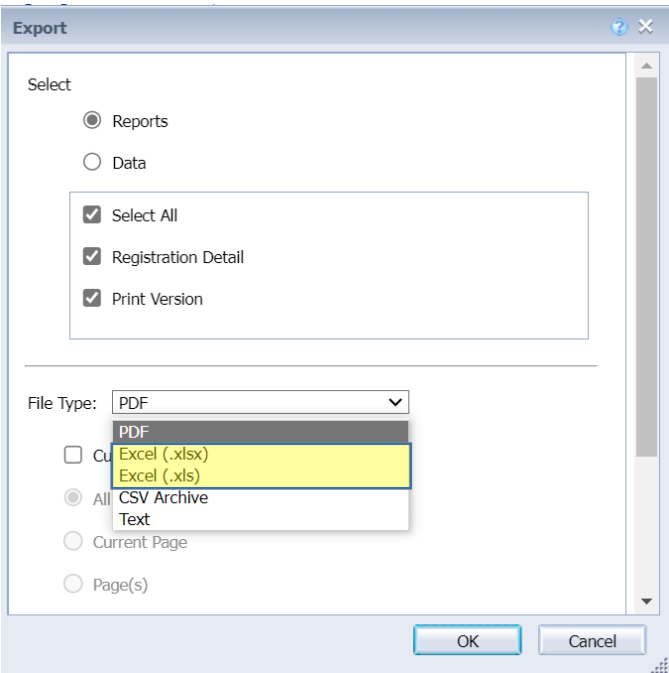
The following prompt will appear. Under List Number, press the "Refresh Values" button. This will show all the active and historical list numbers within the practice that the eSchedule contact has access to in the box highlighted in pink. Select the relevant values from the box and click the arrow pointing to the right. And finally select "OK".



To export it, click the following option found on the top left corner.



You can choose to export them into an excel document, which will be editable.



Once you have exported these reports, you can search for names and/or dates of birth to doublecheck the registration of patients. This will allow dentists to access the up-to-date list of

patients registered to them. The eSchedule contact will be able to have multiple list numbers on one report and will therefore be able to check which dentist a patient is registered with within the practice.

After exporting the report into excel, all the data will present on one tab. It will show the list of patients registered under each list number (see below). Therefore, when searching for a specific patient, please ensure that you check which list number they are registered under.

List number 00000  
Name XX XX XX

Patient ID	Surname	Forename	CHI	Date of Birth	Sex	Postcode	Registration Type	Initial Registration Date	Period Start Date	Due to Reduce Date

List number 00000  
Name XX XX XX

Patient ID	Surname	Forename	CHI	Date of Birth	Sex	Postcode	Registration Type	Initial Registration	Period Start Date	Due to Reduce Date

List number 00000  
Name XX XX XX

Patient ID	Surname	Forename	CHI	Date of Birth	Sex	Postcode	Registration Type	Initial Registration	Period Start Date	Due to Reduce Date



Telephone: 0345 034 2458 | e-mail: [nss.psddental@nhs.scot](mailto:nss.psddental@nhs.scot)

Visit **NSS Practitioner Dental Services**

Visit **Scottish Dental | Accessible information about Dentistry**