

Date: 03 June 2025  
Our ref: K: FOI/Ref: 2025-000135  
Email: [NSS.DevServicesFOI@nhs.scot](mailto:NSS.DevServicesFOI@nhs.scot)

**Freedom of Information Reference: FOI-2025-000135 – Sample Archive Storage.**

I refer to your freedom of information request that we received on 08 May 2025.

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.

**Sample Archive Storage:**

<https://www.find-tender.service.gov.uk/Notice/017712-2025>

**The details we require are:**

**What are the contractual performance KPI's for this contract?**

**Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages**

**Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date**

**Start date & duration of framework/contract?**

**Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?**

**Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?**

**Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?**

**Who is the senior officer (outside of procurement) responsible for this contract?**

**Thank you for your help.**

We have now completed the search of our records and can provide you with the following information:



Chair Keith Redpath  
Chief Executive Mary Morgan

*NHS National Services Scotland is the common name of the  
Common Services Agency for the Scottish Health Service*

**The details we require are:**

**What are the contractual performance KPI's for this contract?**

The contractual performance requirements for this contract are included in the attached Appendix 1 - Sample Archive Storage - Technical Specification.

**Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages**

A single supplier (DFDS Logistics) applied for inclusion in the contract and were successful at the ITT stage.

**Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date**

Under Section 17 of the Freedom of Information Scotland Act, 2002 (FOISA) an organisation does not have to provide that information if it does not hold it. NHS National Services Scotland (NSS) cannot provide information regarding the spend for this framework from start date to current date as this information is not yet available. However, the spend is estimated to be £5,000 per month.

**Start date & duration of framework/contract?**

The start date for this framework was 28 April 2025 and will run for 84 Months with the potential for 3 12-month extensions.

**Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?**

Please find attached Appendix 1 - Sample Archive Storage - Technical Specification.

**Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?**

Yes, there is a potential for 3 12-month extensions.

**Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?**

This decision has not yet been made.

**Who is the senior officer (outside of procurement) responsible for this contract?**

Kate Henderson



Chair                      Keith Redpath  
Chief Executive        Mary Morgan

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Common Services Agency for the Scottish Health Service*

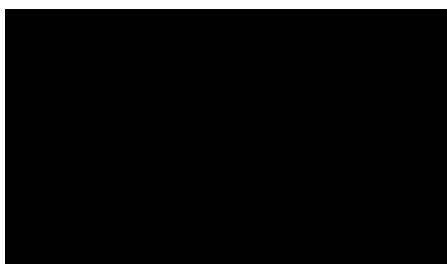
I trust you will find the information of assistance and if you require any further information, please do not hesitate to contact me.

If you are unhappy with any aspect of how we have dealt with your request, you can make representations to us asking us to review the handling of your request. Please write to the Associate Director Governance and Board Services (Board Secretary) at the email address [nss.foi@nhs.scot](mailto:nss.foi@nhs.scot) within 40 working days of the date of this correspondence.

If after a review you are still unhappy, you also have the right to apply to the Scottish Information Commissioner, who can be contacted at Kinburn Castle, St Andrews, Fife, KY16 9DS, or via their [online application form](#).

If you have any queries about this letter, please contact me at the above address.

Yours sincerely,



Chair                      Keith Redpath  
Chief Executive        Mary Morgan

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Common Services Agency for the Scottish Health Service*