

Date: 24 September 2025
Our ref: K: FOI/Ref: 2025-000271
Email: NSS.DevServicesFOI@nhs.scot

Dear [REDACTED]

Freedom of Information Reference: FOI-2025-000271 – Confidential Waste Destruction.

I refer to your freedom of information request that we received on 27 August 2025 requesting the following information.

Confidential Waste Destruction Contract

The details I require are:

- Has confidential waste been procured via tender or framework, or another means, if other means, please confirm how you procured your confidential waste.
- If a framework, could you confirm the name of the framework please?
- Actual contract values of each framework/contract (& any sub lots)
- Start date (month and year) & duration of contract
- Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension, along with the final possible contract end date?
- Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?
- Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?
- Do you have a generic email address for your procurement department, for example procurement@organisation.com, if so could you confirm this?
- Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?
- Who is the current supplier?
- If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?
- Will this request and response be published on your website? If so, could you provide a link?



Chair Keith Redpath
Chief Executive Mary Morgan

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Common Services Agency for the Scottish Health Service*

We have now completed the search of our records and can provide you with the following information:

- **Has confidential waste been procured via tender or framework, or another means, if other means, please confirm how you procured your confidential waste.**

Confidential waste was procured under a national framework tender as several regional confidential waste lots.

- **If a framework, could you confirm the name of the framework please?**

The framework reference and title is [NP80323 Recyclates and General Waste Management](#).

- **Actual contract values of each framework/contract (& any sub lots)**

The total annual framework value is circa £5.5m. Under Section 17(1) of the Freedom of Information Scotland Act, 2002 (FOISA) an organisation does not have to provide that information if it does not hold it. NHS National Services Scotland (NSS) do not hold any information in relation to a breakdown value for the individual confidential waste lots. Health Boards (HBs) are still implementing local contracts, they may be able to provide this information. You can get in touch with each individual HB using the contact details below:

NHS Ayrshire & Arran	foi@aaaht.scot.nhs.uk
NHS Borders	foi.enquiries@borders.scot.nhs.uk
NHS Dumfries & Galloway	dg.feedback2@nhs.scot
NHS Fife	fife.foirequestfife@nhs.scot
NHS Forth Valley	fv.freedomofinformation@nhs.scot
NHS Grampian	gram.foi@nhs.scot
NHS Greater Glasgow & Clyde	foi@ggc.scot.nhs.uk
NHS Highland	nhsh.foirequestshighland@nhs.scot
NHS Lanarkshire	foi@lanarkshire.scot.nhs.uk
NHS Lothian	foi@nhslothian.scot.nhs.uk
NHS Orkney	ORK.FOIrequests@nhs.scot
NHS Shetland	shet.foi@nhs.scot
NHS Tayside	tay.informationgovernance@nhs.scot
NHS Western Isles	wi.foi-requests@nhs.scot
Healthcare Improvement Scotland	His.foi@nhs.scot
NHS 24	FOI@nhs24.scot.nhs.uk
NHS Education for Scotland	nes.foi@nhs.scot
NHS Golden Jubilee	FOI@nwtc.scot.nhs.uk
Public Health Scotland	Phs.foi@phs.scot
Scottish Ambulance Service	Make a FOI Request
The State Hospital	TSH.FOI-Mailbox@nhs.scot



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- **Start date (month and year) & duration of contract**

The start date was 01 April 2024 and the framework duration is for 5-years, with an end date of 31 March 2029.

- **Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension, along with the final possible contract end date?**

There are 2 x 12 months extension options available meaning a final possible contract end date of 31 March 2031.

- **Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?**

No decision has been made yet on whether the extensions will be utilised.

- **Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?**

The procurement officer responsible for this contract is Toni MacDermid, they can be contacted at nss.e-fcategory@nhs.scot, 01698 794410.

- **Do you have a generic email address for your procurement department, for example procurement@organisation.com, if so could you confirm this?**

The generic email address for the procurement department is nss.e-fcategory@nhs.scot.

- **Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?**

Our NSS Waste Management Officer (WMO) is Joanne Clark, they can be contacted at nss.e-fcategory@nhs.scot, 01698 794410. Each individual health board has a WMO who manages local call-off contracts from the National Framework. You may wish to contact the HBs on the above addresses for more information.

- **Who is the current supplier?**

The current awarded suppliers to confidential waste lots are:

Biffa Limited.
EIS Waste Services Limited.
Enva UK Limited.
Highlander International Ltd.
Lowmac Alloys Ltd.
Northern Recycling Solutions Ltd.
Oakbank Waste Management Limited.
Paper Shredding Services Ltd.
Restore Datashred Ltd.
Secureshred Scotland Ltd.



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Shred Station Ltd.
Shred-It Limited.
Veolia UK Limited.
WRC Recycling Limited.

- **If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?**

The company who collects NSS confidential waste under framework NP80323 is Paper Shredding Services Ltd.

- **Will this request and response be published on your website? If so, could you provide a link?**

This FOI request and response will be published at the following link within 1 week from the release date of this response. [Publications | National Services Scotland](#)

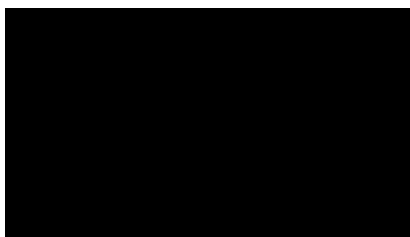
I trust you will find the information of assistance and if you require any further information, please do not hesitate to contact me.

If you are unhappy with any aspect of how we have dealt with your request, you can make representations to us asking us to review the handling of your request. Please write to the Associate Director Governance and Board Services (Board Secretary) at the email address nss.foi@nhs.scot within 40 working days of the date of this correspondence.

If after a review you are still unhappy, you also have the right to apply to the Scottish Information Commissioner, who can be contacted at Kinburn Castle, St Andrews, Fife, KY16 9DS, or via their [online application form](#).

If you have any queries about this letter, please contact me at the above address.

Yours sincerely,



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