

[REDACTED]

Date	8 May 2026
Your Ref	FOI-2026-3335
Our Ref	FOI-2026-3335

Enquiries to [REDACTED]  
Email [psd.foi@nhs.scot](mailto:psd.foi@nhs.scot)

Dear [REDACTED]

**Freedom of Information Reference FOI-2026-3335**

I refer to your Freedom of Information (Scotland) Act 2002 (FOISA) request that we received on 10 April 2026 requesting the following information:

**I write to request information under the Freedom of Information (Scotland) Act 2002 in relation to the Scottish Strategic Network for Diagnostics (SSND), administered by NHS National Services Scotland.**

**Please provide the following:**

**1. Governance and Membership Criteria**

- The current terms of reference for the SSND Oversight Board, Steering Group, and any Core or sub-groups.
- Any documents setting out criteria, guidance, or frameworks used to determine membership of these groups, including the recent Oversight Board “refresh” referenced in April 2026 communications.
- Any formal or informal policy regarding the inclusion or exclusion of categories of organisation (including professional bodies and trade unions) from SSND governance structures.

**2. Membership Composition**

**The membership lists (names, roles, and organisational affiliations) for:**

- The current SSND Oversight Board
- Any previous Oversight Board (since May 2023)
- The Steering Group and Core Groups

**3. Decision-Making on Representation**

**Any correspondence, minutes, briefing papers, or internal communications discussing:**

- The composition of SSND governance structures
- The inclusion or exclusion of professional bodies and/or trade unions

Chair Mr Keith Redpath  
Chief Executive Professor Karen Reid

- Consideration of “representation” or “stakeholder balance” within SSND

#### **4. Stakeholder Engagement**

**Details of any engagement undertaken with professional bodies and/or trade unions in relation to:**

- SSND governance
- The Workforce strategic theme
- Copies of any correspondence or records of such engagement

#### **5. Governance Review / Impact Assessment**

- Any stakeholder analysis, equality impact assessment, or governance review undertaken in relation to SSND’s structure or membership.

We have now completed the search of our records and can provide you with the following information:

##### **1. Governance and Membership Criteria**

**The current terms of reference for the SSND Oversight Board, Steering Group, and any Core or sub-groups.**

Please find attached Appendix 1.1, detailing the Terms of Reference (ToR) from the paused Oversight Board (last met August 2024). A new ToR will be created to reflect the refreshed Scottish Strategic Network for Diagnostics (SSND).

We are awaiting discussion and decision within the new Oversight Board chairmanship as to what the governance structure will be for the network and therefore the Steering Group. We can only provide Appendix 1.2 which is the ToR for the Steering Group prior to the pause.

The Core Groups have also been on pause and their future is to be confirmed once the new SSND governance structure is agreed. Please refer to appendices 1.3, 1.4, 1.5, 1.6 and 1.7 for more information.

**Any documents setting out criteria, guidance, or frameworks used to determine membership of these groups, including the recent Oversight Board “refresh” referenced in April 2026 communications.**

Under the [FOISA Section 17 exemption for “Information not held”](#) Public Services Delivery Scotland (PSD Scotland) does not hold the requested documentation. The membership is not yet fully established as the April communications mentioned above seek to establish nominations from the appropriate communities. At the first meeting of the refreshed Oversight Board, there will be an opportunity to review the membership to identify any skills/knowledge gaps that require to be filled by inviting nominations for new members. The ToR will be reviewed annually supporting the opportunity to review the membership on an ongoing basis.

**Any formal or informal policy regarding the inclusion or exclusion of categories of organisation (including professional bodies and trade unions) from SSND governance structures.**

Under the [FOISA Section 17 exemption for “Information not held”](#) PSD Scotland does not hold the requested documentation. The Oversight Board will be proportionately sized to support efficient governance and timely decision-making, avoiding inertia and unclear accountability, whilst

ensuring appropriate representation of relevant disciplines. The Oversight Board will agree this membership.

## **2. Membership Composition**

**The membership lists (names, roles, and organisational affiliations) for:**

### **The current SSND Oversight Board**

Refreshed Membership for May 2026 meeting is still being compiled as indicated in the attached Appendix 2.1 letter from Professor Ross McGuffie sent on 02 April 2026. Thereafter the ToR will be reviewed annually supporting the opportunity to review the membership on an ongoing basis.

Under the [FOISA Section 38\(1\)\(b\) exemption for "Third party data"](#) Professor McGuffie's signature has been redacted as PSD Scotland deemed this to be personal information.

### **Any previous Oversight Board (since May 2023)**

Please find attached Appendix 2.2 - SSND OSB Membership v1.0.

### **The Steering Group and Core Groups**

Membership is in the appendices of the ToR. The ToR will be reviewed annually supporting the opportunity to review the membership on an ongoing basis. Please refer to appendices 1.3, 1.4, 1.5 and 1.6 for more information.

## **3. Decision-Making on Representation**

**Any correspondence, minutes, briefing papers, or internal communications discussing:**

- **The composition of SSND governance structures**
- **The inclusion or exclusion of professional bodies and/or trade unions**
- **Consideration of "representation" or "stakeholder balance" within SSND**

Under the [FOISA Section 17 exemption for "Information not held"](#) PSD Scotland does not hold the requested information. The future governance model will be reviewed and decided by the Oversight Board. We have sought trade union representation however this has yet to be finalised.

## **4. Stakeholder Engagement**

**Details of any engagement undertaken with professional bodies and/or trade unions in relation to:**

- **SSND governance**
- **The Workforce strategic theme**
- **Copies of any correspondence or records of such engagement**

Please find attached Appendix 2.3 SSND Proposed Governance Structure, this was presented to the Oversight Board on 06 May 2026. It was agreed that we will use this structure for the next 6 months, with a review at that point once we have more strategic clarity for the board.

## **5. Governance Review / Impact Assessment**

**Any stakeholder analysis, equality impact assessment, or governance review undertaken in relation to SSND's structure or membership.**

The future governance model will be reviewed and decided by the Oversight Board.

From 1 April 2026, NHS National Services Scotland (NSS) and NHS Education for Scotland (NES) joined to form PSD Scotland, enabling transformation in health, social care, and the wider public sector. More information regarding PSD Scotland can be found at the following URL:

[Public Services Delivery Scotland \(PSD Scotland\)](#)

I trust you will find the information of assistance and if you require any further information, please do not hesitate to contact me using the email address [psd.foi@nhs.scot](mailto:psd.foi@nhs.scot)

If you are unhappy with any aspect of how we have dealt with your request, you can make representations to us asking us to review the handling of your request. Please write to the Associate Director Corporate Governance using the email address [psd.foi@nhs.scot](mailto:psd.foi@nhs.scot) within 40 working days of the date of this correspondence.

If after a review you are still unhappy, you also have the right to apply to the Scottish Information Commissioner, who can be contacted at Kinburn Castle, St Andrews, Fife, KY16 9DS, or via their [online Appeal form](#).

Yours sincerely,

A black rectangular redaction box covering the signature of the sender.A black rectangular redaction box covering the contact information of the sender.